

BRANDON MARSHALL
1234 Plain Valley Circle #J Houston, TX 77001
(713) 834-8049 bmarshall@email.com

EDUCATION

LM University, MBA, 2003

Houston University, BS Business Administration, 2001

PROFESSIONAL EXPERIENCE

2/05 – Present Scientific Financial Company, LLC, Financial Analyst

1/04-1/05 Scientific Financial Company, LLC, Cost Analysis

9/01-12/03 Marshall MD, Inc., Assistant Office Manager

- Oversaw quality of patient services
- Coordinated project/task schedules
- Quarterly financial analysis; Reconciled accounts; Billing and collections

1/00-8/01 MFT Operations, Project Coordinator

- Researched and contracted outside vendors
- Budgeting
- Worked on on-site projects including agricultural blueprints and maintenance

8/99-1/00 Tri Financial Services, Financial Planning Trainee

- Learned about financial planning skills

1/98-7/99 Houston University, Shuttle Driver

- Operated shuttle to transport students throughout campus

EXTRACURRICULAR ACTIVITIES

Member, MBA Student Association
Member, Student Investment Fund
Heidelberg, Germany, Summer Program 1999
Volunteer, Houston Volunteer Center
Alumni Member, Sigma Chi Fraternity